

## Pesticide Use Notice (PUN) Confirmation Application

FORM REFERENCE CODE: EPD-IPM-09.2

### INSTRUCTIONS:

Use this form to submit a pesticide use notice (PUN) and apply for a confirmation of a pesticide use notice to the Ministry of Environment and Climate Change Strategy, which gives notice that a pest management plan has been developed under the *Integrated Pest Management Act* and Regulation. Pesticide use must not proceed unless a confirmation of this PUN has been received from the ministry.

The following documents may be used as a reference in preparing the PUN application:

- Sector-specific tools and guides available at [www.gov.bc.ca/pestmanagement](http://www.gov.bc.ca/pestmanagement). These guidance documents will help you understand the requirements under the *Integrated Pest Management Act* and Regulation.
- Phase 1 - Explanatory Notes for Forestry, Noxious Weed, and Industrial Vegetation Managers: pest management plan Development. This document is available on the ministry website at <https://www2.gov.bc.ca/gov/content?id=96009EB150184DD7BBE12899894DC0B0>. Please note that any deviations from the guidance provided in this document may lead to delays in confirmation of the PUN.
- *Integrated Pest Management Act* and Regulation Summary  
[https://www2.gov.bc.ca/assets/gov/environment/pesticides-and-pest-management/business-and-industry/leg\\_summary.pdf](https://www2.gov.bc.ca/assets/gov/environment/pesticides-and-pest-management/business-and-industry/leg_summary.pdf)

Your application must include the following documents:

1. Completed PUN application form (this form)
2. Associated map(s)
3. Public consultation report
4. First Nation engagement report
5. Pest Management Plan or website link to the final version

Please note that the Notice of Intent to Treat (NIT) for the first year of treatment may be submitted along with the pesticide use notice application. The applicable 21-day period commences when the NIT is received by the ministry. In this case, pesticide applications may proceed once the confirmation letter has been received and at least 21 days have elapsed since the date the NIT was received by the ministry.

### HOW TO SUBMIT:

Please send this form and associated documents via email to [IPMPBC@gov.bc.ca](mailto:IPMPBC@gov.bc.ca) and with "Pesticide Use Notice Confirmation Application" in the subject line. Files in PDF format are preferred. If large files prevent email submission, please use the ministry's File Transfer Service: <http://www.env.gov.bc.ca/csd/imb/soft/soft.shtml>.

Alternatively, you may submit your application by mail to:

Regional Operations Branch IPM Program  
Ministry of Environment & Climate Change Strategy  
PO Box 9377 Stn Prov Govt  
Victoria, BC V8W 9M6

There is an application fee that is due upon submission of this application. Please see Section 15 for payment information.

## Section 1: Application Reference Number

This is the unique identifier used during public consultation for the pest management plan associated with this application.

|                                     |  |
|-------------------------------------|--|
| <b>Application Reference Number</b> |  |
|-------------------------------------|--|

## Section 2: Applicant Information

|  |   |          |             |    |
|--|---|----------|-------------|----|
| <b>Applicant Type</b>  | <input type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Government |          |             | 1  |
| <b>Company Legal Name</b><br><i>as registered with the BC Registrar of Companies</i><br><b>OR Individual's Full Legal Name</b> |   |          |             | 2  |
|  |   |          |             | 3  |
| <b>Doing Business As</b><br><i>if applicable</i>   |   |          |             | 4  |
| <b>Incorporation Number</b><br><i>as registered with the BC Registrar of Companies (if applicable)</i>                         |   |          |             | 5  |
| <b>Legal Address</b><br><i>as registered with BC Registrar of Companies</i>  | Unit # / Street   |          |             | 6  |
|  | City  | Province | Postal Code | 7  |
| <b>Mailing Address</b><br><i>if different from above</i>   | <input type="checkbox"/> Same as Legal Address  |          |             | 8  |
|  | Unit # / Street   |          |             | 9  |
|  | City  | Province | Postal Code | 10 |

## Section 3: Contact Information for the Applicant

|   |       |        |   |
|---|-------|--------|---|
| <b>Contact's Last Name</b>                      |       |        | 1 |
| <b>Contact's First Name</b>                     |       |        | 2 |
| <b>Contact's Title</b>                          |       |        | 3 |
| <b>Contact Numbers</b><br><i>(999) 999-9999</i> | Phone | Mobile | 4 |
| <b>Email Address</b>                            |       |        | 5 |

## Section 4: Authorized Agent (“the Agent”)

The Applicant may authorize an Agent to deal with the ministry directly regarding technical information in the pest management plan and any aspects of this application. An Agent is a person who is not an employee of the Applicant.

This section must be completed in full if an Agent is used.

|  |   |          |             |    |
|--|---|----------|-------------|----|
| <b>Agent’s Type</b>  | <input type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Government |          |             | 1  |
| <b>Agent’s Company Legal Name</b><br><i>as registered with the BC Registrar of Companies (if applicable)</i> |   |          |             | 2  |
| <b>Doing Business As</b><br><i>if applicable</i>   |   |          |             | 3  |
| <b>Agent’s Last Name</b>   |   |          |             | 4  |
| <b>Agent’s First Name</b>  |   |          |             | 5  |
| <b>Agent’s Title</b>   |   |          |             | 6  |
| <b>Contact Numbers</b><br><i>(999) 999-9999</i>  | Phone   | Mobile   |             | 7  |
| <b>Email Address</b>   |   |          |             | 8  |
| <b>Mailing Address</b>   | Unit # / Street   |          |             | 9  |
|  | City  | Province | Postal Code | 10 |

*In this section:*

*“Applicant” means the Applicant as identified in section 2 of this application form;*

*“Agent” means the Agent as identified in section 4 of this application form.*

I/we (the Applicant) hereby authorize the above-named Agent to deal with the ministry directly on all aspects of this application. I/we (the Applicant) understand and agree with the terms and conditions in Section 14 of this application form.

|  |  |   |
|--|--|---|
| <b>Applicant’s Full Name</b>                 |  | 1 |
| <b>Signature of the Applicant</b>            |  | 2 |
| <b>Date signed</b><br><i>(YYYY- MM - DD)</i> |  | 3 |

### Section 5: Regional Districts

List all regional districts encompassed by the geographic boundaries of the pest management plan area.

### Section 6: Geographical Area

You will need to submit a digital map with this application form. Your map must identify the gross boundaries of the treatment area, communities and geographic features applicable to the proposed pesticide use. At a minimum, maps must be provided in PDF format. Additional acceptable formats include .kmz or kml.

In addition to your digital map, please describe below the area to which the pest management plan applies. The description must be consistent with the attached maps. Include the names of the communities or landmarks.

### Section 7: Proposed Start Date of Pesticide Use

Please provide the initial date you wish to commence pesticide use under the pest management plan.

| Day | Month | Year |
|-----|-------|------|
|     |       |      |

### Section 8: Notice of Aerial Application

|  |  |
|--|--|
| <p><b>Does the pest management plan include aerial application of pesticides?</b></p>  | <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p> |
| <p><b>If yes, list the active ingredient(s) being applied aerially below.</b><br/>Please note that only active ingredients listed under Schedule 4 of the <a href="#">Integrated Pest Management Regulation</a> may be applied aerially under a Pesticide Use Notice</p> |  |
| <div style="border: 1px solid black; height: 170px;"></div>  |  |

### Section 9: Type of Pesticide Use

Please check the category below that corresponds with your intended pesticide use. The category must be for a purpose and area as prescribed under the Integrated Pest Management Regulation Section 24 (2). Please refer to “Definitions and Interpretations” appended to this application form.

- |  |  |
|--|--|
| a) <input type="checkbox"/> Railway                                | d) <input type="checkbox"/> Wood pole preservation   |
| b) <input type="checkbox"/> Industrial vegetation on highways      | e) <input type="checkbox"/> Forestry   |
| <input type="checkbox"/> Industrial vegetation on pipelines        | f) <input type="checkbox"/> Industrial vegetation on sites other than described in (a) or (b)* |
| <input type="checkbox"/> Industrial vegetation on public utilities | g) <input type="checkbox"/> Noxious weeds and invasive plants                                  |
| c) <input type="checkbox"/> Mosquito (bacterial pesticide use)     | h) <input type="checkbox"/> Mosquitos (non-bacterial pesticide use)                            |

**\* If 7(f) was checked above, specify the industrial vegetation site(s) proposed for management**

### Section 10: Public Access to Pest Management Plan

Provide the website address(es) where the pest management plan can be viewed online.

List location(s) where copies of the pest management plan have been made available for the public.

| Location | Address | City | Province | Postal Code |
|----------|---------|------|----------|-------------|
|          |         |      |          |             |
|          |         |      |          |             |
|          |         |      |          |             |

### Section 11: Pesticide Active Ingredients

List the active ingredients of the pesticides to be used for treatments under the pest management plan

### Section 12: Pest Management Plan Term

Please check the number of years for which the pest management plan will be in effect:

- 1 year     
  2 years     
  3 years     
  4 years     
  5 years

### Section 13: Checklist of Documents Required for Confirmation

- Completed PUN application form
- Associated map(s)
- Public consultation report including publication copies (tear sheets)
- First Nation engagement report
- A copy of the pest management plan

## Section 14: Declaration and Signature

By completing this application form, the Applicant understands and agrees with the following terms and conditions:

1. In this section:
  - “Administrator” means the administrator appointed under IPMA Section 9;
  - “Applicant” means the applicant as identified in section 2 of this application form;
  - “IPMA” means the *Integrated Pest Management Act*, S.B.C. 2003, c. 58, as amended or replaced from time to time;
  - “FOIPPA” means the Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. 165, as amended or replaced from time to time;
  - “Province” means Her Majesty the Queen in Right of British Columbia;
  - “Regulatory Document” means:
    - a) this application form,
    - b) any document that the Applicant submits or causes to be provided submitted to the Province or the Administrator in support of this application, and
    - c) any document that the Applicant submitted or causes to be submitted to the Administrator or the Province pursuant to
      - i. any regulation made under IPMA that regulates the pesticide use described above; or
      - ii. any order issued under IPMA directed against the Applicant that is related to the pesticide use described above.
2. In consideration of the Province receiving this application, subject to paragraph 3, the Applicant hereby irrevocably authorizes the Province to publish on the B.C. government website the entirety of any Regulatory Document.
3. Despite paragraph 2, if the Applicant clearly identifies on the face of a Regulatory Document that the Regulatory Document, or clearly identified portions of it, are confidential and provides in writing with the document a rationale for why the document or portion thereof could not be disclosed under FOIPPA, the Applicant does not consent to the Province publishing the document or any portion of it if, in the opinion of the Administrator, the document or portion could not be disclosed under FOIPPA, if it were subject to a request under section 5 of FOIPPA.
4. In consideration of the Province receiving this application, the Applicant agrees that it will indemnify and save harmless the Province and the Province’s employees and agents from any claim for infringement of copyright or other intellectual property rights that the Province or any of the Province’s employees or agents may sustain, incur, suffer or be put to at any time that arise from the publication of a Regulatory Document.
5. The Applicant certifies that the information provided in this application form is true, complete and accurate, and acknowledges that the submission of insufficient information may result in this application being returned causing delays in the application confirmation process. The Applicant certifies that a pest management plan has been prepared and that it complies with the Integrated Pest Management Act and Regulation.

|   |  |   |
|---|--|---|
| <b>I am:</b>                            | <input type="checkbox"/> An employee of the Applicant<br><input type="checkbox"/> The Agent                      | 1 |
| <b>Full Name</b>                        |  | 2 |
| <b>Signature:</b>                       |  | 3 |
| <b>OR</b>                               |  |   |
| <b>Check the box</b>                    | <input type="checkbox"/> By checking this box I declare that I am authorized to sign on behalf of the Applicant. | 4 |
| <b>Date signed:</b><br>(YYYY - MM - DD) |  | 5 |



**Section 15: Payment of Fees**

Please check all categories that apply to this application and calculate total fees.

**1. Pesticide use: Not including wood pole treatment**

Number of hectares refers to the total of areas treated with pesticides in any calendar year of the pest management plan.

- \$500 Apply pesticides to less than 50 hectares in each year of the term
- \$1,000 Apply pesticides to 50 or more hectares in any year of the term and less than 500 hectares
- \$2,000 Apply pesticides to 500 or more hectares in each year of the term

**2. Pesticide use: wood pole treatment**

Number of poles refers to the total of poles treated with pesticides in any calendar year of the pest management plan.

- \$1,000 Apply pesticides to more than 1,000 poles and not more than 10,000 poles in each year of the term
- \$2,000 Apply pesticides to more than 10,000 poles in each year of the term

Total Fees Payable:  
Please pay this amount

|      |
|------|
| = \$ |
|------|

|   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> <b>I would like a call-back to pay by credit card</b>  | Currently, there is no electronic payment system for credit card transactions. Please complete the following to arrange for a call-back to collect credit card payment information.<br><b>DO NOT ENTER CREDIT CARD INFORMATION HERE OR SEND BY EMAIL.</b>          |   | 1 |
|   | <b>Name of cardholder</b>  |   | 2 |
|   | <b>Phone number</b><br><i>(999) 999-9999</i>   |   | 3 |
| <input type="checkbox"/> <b>I am submitting my cheque or money order via mail/courier</b>                               | Cheques or money orders not received within 10 business days may result in your application being returned as incomplete.<br><br>In addition to submitting this application form electronically, please send a printed copy along with your cheque or money order. |   | 4 |
|   | <i>Mail:</i>   | Ministry of Environment & Climate Change Strategy<br>Business Services - IPM Program<br>PO Box 9377 Stn Prov Govt<br>Victoria, BC V8W 9M6   |   |
|   | <i>Courier:</i>  | Ministry of Environment & Climate Change Strategy<br>Environmental Protection Division<br>Business Services - IPM Program<br>3 <sup>rd</sup> Floor, 525 Superior Street<br>Victoria, BC V8V 0C5 |   |
| <input type="checkbox"/> <b>I have questions about the application fees and would like a call-back for consultation</b> | <b>Name</b>  |   | 5 |
|   | <b>Phone number</b><br><i>(999) 999-9999</i>   |   | 6 |



## Definitions and Interpretations

The following interpretations are provided for guidance purposes only and are not complete. For complete definitions see the Integrated Pest Management Regulation.

**Pesticide uses that require a Confirmation** (refer to Integrated Pest Management Regulation 24 (2) Note: total land areas or numbers of poles refers to totals managed by a single entity (owner or manager).

- (a) Management of vegetation or preservation of wood on more than 20 ha a year of public or private land that is used as a railway right of way, yard or associated signal or communication facility.
- (b) Management of vegetation on more than 20 ha a year of public or private land that is used as; a highway, as defined in the *Transportation Act*,
  - i. a facility or right-of-way for a public utility as defined in the *Utilities Commission Act*,
  - ii. a facility or right of way for the delivery of water, not including pipes used to distribute water to consumers in a community, or
  - iii. a pipeline, as defined in the *Petroleum and Natural Gas Act*, and associated facilities.
- (c) Management of mosquitoes, using bacterial pesticide, on more than 1 ha a year of public land that is a body of water.
- (d) Preservation of more than 1000 wooden poles in a year on public or private land that is used as a highway, or a facility or right of way for a public utility as defined in the *Utilities Commission Act*.
- (e) Management of forest pests on more than 20 ha a year of public land that is used for timber production or forested.
- (f) Management of vegetation on more than 20 ha a year of public land that is used as an industrial site other than an industrial site described in paragraph (a) or (b).
- (g) Management of noxious weeds or invasive plants on more than 50 ha a year of public land.
- (h) Management of mosquitoes on public land, other than with a bacterial pesticide applied to a body of water (not including aerial application to land in an urban area or used for residential purposes).

**"industrial site"** means an area of land on which is located industrial infrastructure and ancillary works, including, without limiting this;

- (a) facilities for manufacturing or processing,
- (b) mines, well sites, equipment yards and other facilities for or ancillary to energy production or resource extraction,
- (c) highways, transmission lines, pipelines, railways, associated rights of way and other facilities for storing or distributing products, energy or resources,
- (d) incinerators, landfills, sewage treatment plants and other facilities for the disposal or treatment of waste,
- (e) dams, dikes and reservoirs, and
- (f) facilities operated as public airports, but does not include landscaped land;

**"landscape"** means an area of land that has been improved by planting with ornamental plants or is maintained for ornamental purposes;

**"public land"** means

- (a) Crown land that is not private land,
- (b) bodies of water, and
- (c) land that is owned or leased for its own purposes by
  - i. a local authority described in paragraph (a), (b), (c), (d) or (e) of the definition of that term in the Schedule to the Community Charter;
  - ii. a university, or an institution, as defined in section I of the *College and Institution Act*;
  - iii. a board, or a Francophone education authority, as defined in section 1 (1) of the *School Act*;
  - iv. a regional hospital board, or a regional hospital district, as defined in section 1 of the *Hospital District Act*, and;
  - v. a government corporation as defined in section 1 of the *Financial Administration Act*